

**Academic Senate Council Minutes  
Contra Costa College  
2600 Mission Bell Drive, San Pablo, California 94806**

**Monday, February 1, 2016**

**Location: AA216**

**Call To Order with Introduction of Guests at 2:15.**

**Committee Members in Attendance:** Beth Goehring (President), Rick Ramos (VP/CIC), Wayne Organ (LA), Lucile Beatty(LAVA), Seti Sidharta (NSAS), Alissa Scanlin (SS), Andrea Phillips (SS), and Judy Flum (DE).

**Committee Members Absent:** Leslie Alexander (NSAS) and Bonnie Holt (LA).

**Visitors in Attendance:** There were no visitors in attendance.

**CONSENT AGENDA ACTION ITEMS**

**February 1 Agenda**

**December 7 Minutes**

**ACTION:** Rick motioned to approve the consent agenda items; Alissa seconded; Beth, Wayne, Rick, Alissa, Andrea, Judy and Lucile were all in favor; Seti abstained since she had not attended that meeting.

**NEW BUSINESS**

**Program Review and Validation Instruction Video** This video is accessible by going to Faculty and Staff Resources on the college website and clicking on Program Review.

**Creating OneDrive Cloud Folders Instructional Video** This video is accessible by going to Faculty and Staff Resources on the college website and clicking on Program Review.

**Faculty Hiring Training Video and Quiz** This video and quiz are accessible by going to Faculty and Staff Resources on the college website. They are located beneath the Faculty Hiring Workshop PowerPoint. If you didn't get the chance to attend the workshop, you are able to fulfill the requirement by watching and listening to the workshop video and then taking the 15-question quiz. You must pass the quiz with 80% accuracy to fulfill the requirement. Your score will automatically be sent to the Academic Senate Office, and if you passed, you will receive one hour of professional development credit. If you score lower than 80%, you may re-take the quiz as many times as necessary to pass the quiz. There is also a Diversity Hiring Training that is required before you can participate on a hiring committee. This is presented by the district and the next one is scheduled on February 10.

**Incomplete Grade Contract** The district admissions and records agreed to remove the faulty 75% language, but still needs to be corrected in the catalog. The new form is completed, reviewed, and approved at this meeting. Alissa motioned to approve; Lucile seconded; Beth, Wayne, Rick, Alissa, Andrea, Judy, Seti, and Lucile were all in favor; there were no abstentions.

**SLO Assessment Module** The SLO committee is rethinking the adoption of the CurricUNET SLOA module which can be linked to CurricUNET by uploading that data to the cloud folder to be used in the program review template. DVC's template automatically links the data to program review. At the next senate meeting, Beth will demonstrate how the DVC SLOA module links the data to the new PR template.

**Dual Enrollment Task Force Update** After the concurrent enrollment forms are signed, the high school counselors will scan the forms and send to Admissions.

**Opportunity for Reorganization of Department and Division** Jeffrey Michels is creating a faculty survey. Rick said that the high schools are divided into five academies and that it would be smart to team departments together for this reason. Lucile said that we need to advocate for more classified staff positions to help run the departments. Beth explained the Social Climate Survey, but there were not any written comments, only tables.

**New College Website Project** A specialist will be hired to help Ellen Seidler create a new website. Judy suggested that students be asked to evaluate the website. She would also like to have a way to have the ability to work within the individual department webpages. The search feature needs to be improved. It is great that changes can go directly to Ellen and she gets them done immediately.

**"Things you'd like your Senate President to Look into or Do"** Wayne suggested the Council create a priority list.

1. SLOA module
2. Division Reorganization
3. College Hour (How do other colleges present a College Hour?)
4. Compressed Calendar issue

**Academic Renewal** Academic Renewal is when a student retakes a course when they have received a failing grade. The second grade will be used in the GPA. Or, the student may apply for renewal without course repetition. To do this the student must first complete at least 20 units with grades of "C" or better. The student used to only be able to request academic renewal once. Now the district has changed the policy so it can be done once per year. The academic renewal language in Title V does not include the number of times a student can apply for academic renewal.

**OLD BUSINESS**

**Strategic Direction** This item was tabled.

**Mentoring Program for First-year Tenure-track Faculty** This item was tabled

**Plus/Minus Grading** This issue is pending at FSCC (Faculty Senate Coordinating Council).

**SENATE PRESIDENT/COLLEGE COMMITTEE REPORTS REPORT** This item was tabled

**PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION** None

**CIC Chair for Spring 2016** Rick Ramos has been selected as Interim CIC Chair for the spring semester.

**Faculty Hiring Video Quiz and Link to Instructions** (Included under New Business)

**Adjournment** The meeting adjourned at 4:00 p.m. The next meeting will be March 7, 2016.